

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

July 25, 2017

CALL TO ORDER

The meeting was called to order by Chair Lee

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Bill Rogers, Lloyd Appleby and Greg Holman, also present Kim Hawthorne, Mike Lee, Chief Butler & Lani Pessoa. There was one member of the public present.

PUBLIC PARTICIPATION

APPROVAL OF MINUTES

A motion was made by Director Rogers, seconded by Director Appleby to approve the minutes for the June 27, 2017 meeting. The roll call vote was Director Rogers (yes), Director Holman (yes), Vice Chair Appleby (yes), Director Hawthorne (yes) & Chair Lee (abstain). There were (3) Yes, (0) Noes, (2) Abstain & (0) Absent, Motion passed.

CORRESPONDENCE RECEIVED

(16-2017) – Appeal Democrat – Proof of Publication Budget

(17-2017) – Yuba County Elections Clerk – Notice of Elective Office 2017 filing for DOHFPD

FIRE CHIEF REPORT

Chief Butler distributed the Incident Report. Chief Butler reports there was a vehicle accident involving the Rescue Engine which required it to be towed away. He will update the board on the damages. He also reports the Lewis Carroll school has decided to install water tanks in leu of the pond. They have agreed to 20,000 gallons of water storage. The recent roadside fires are suspicious and it is possible they are the works of an arsonist.

FINANCIAL REPORT

There were no current activity sheets from the county due to fiscal year end. There were no budget adjustments. An invoice that requires a warrant and was received after the posting of the agenda was submitted for approval. A motion was made by Director Appleby, seconded by Director Holman to include the additional warrant for approval. The roll call vote was Director Appleby (yes), Director Rogers (yes), Chair Mike Lee (yes), Director Holman (yes) & Director Hawthorne (yes). There were (5) yes, (0) Noes, (0) Absent, Motion passed. A motion was made by Director Rogers, seconded by Director Appleby to approve the following warrants:
Warrant #52-34848 in the amount of \$1,500.00 to Crew Fund – Annual Payment
Warrant #52-34849 in the amount of \$2,000.00 to Yuba County Rural Fire Joint Powers Agency – Annual Dues
Warrant # 52-34849 in the amount of \$1,272040 to Card Services Center – Medical Supplies
The roll call vote was Director Appleby (yes), Director Rogers (yes), Chair Mike Lee (yes), Director Holman (yes) & Director Hawthorne (yes). There were (5) yes, (0) Noes, (0) Absent, Motion passed.

AUXILIARY

Bertha reports ceiling filters need changing and will require a ladder. Chair Lee has taken the action item to replace the filters. The water heater went out and Kevin Severson has donated one which requires proper hook up. A load of gravel has been donated and they need someone to haul it. Bertha was given some suggestions on who may be able to haul the gravel. They are still working on the purchase of a container for extra storage.

OLD BUSINESS

NEW BUSINESS

A. Adopt Audit Resolution 2017-05 Engage Jensen Smith to audit District year ended June 30, 2017

A motion was made by Director Rogers, seconded by Director Holman to adopt Audit Resolution 2017-05
The roll call vote was Director Appleby (yes), Director Rogers (yes), Chair Mike Lee (yes), Director Holman (yes) & Director Hawthorne (yes). There were (5) yes, (0) Noes, (0) Absent, Motion passed.

NEW BUSINESS (CONTINUED)

B. Approve Retainer Agreement between Dobbins/Oregon House Fire Protection District and Hunt, Jeppson & Griffin, LLP and authorize Chair to execute the agreement.

After a motion was made by Director Rogers, seconded by Director Holman to approve the retainer agreement and authorize Chair Lee to execute the agreement.

The roll call vote was Director Appleby (yes), Director Rogers (yes), Chair Mike Lee (yes), Director Holman (yes) & Director Hawthorne (yes). There were (5) yes, (0) Noes, (0) Absent, Motion passed.

C. Proposed Adoption of Benefit Assessment Unit & Special Tax

The hearing opened at 7:20 pm. The board agreed to adopt the Benefit Assessment Unit & Special Tax which was posted as of 7/24/2017. The hearing closed at 7:23 pm

D. Proposed Adoption of Appropriation Gann Limit

The hearing opened at 7:23 pm. The board agreed to adopt the Appropriation (GANN Limit) which was posted as of 7/27/2017. The hearing closed at 7:26 pm

Chair Lee has called for a Special Meeting to be held August 1st at 6:00 pm to approved the resolutions for Benefit Assessment and Gann Limit. The Agenda will be posted 24 hours prior to the meeting.

E. Appoint new members for Finance Committee

Chair Lee volunteered along with Greg Holman to be on the Finance Committee. The remaining Directors will be considered back-up committee members.

E. Discussion on future purchase of Water Tender

Chair Lee reports he sent a letter to Randy Fletcher regarding possible funds that may be used toward the purchase of a new Water Tender. The board will continue looking for Grants and other ways to offset the cost of the purchase.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS:

Director Rogers reports at Fire Safe Council meeting Cal Fire is staffed at 100% and they need volunteers for the Watch Towers. He also notes the JPA meeting is tomorrow at Loma Rica and the Walsh Mountain repeater sight remains a problem. Hopefully this will be resolved soon. Director Holman believes there may be a spot for a repeater on Fellowship property and will have the area checked out.

ACTION ITEMS REVIEW

Old items were reviewed and discussed. Latest items will be forwarded via email.

ADJOURN

The meeting was adjourned by Chair Lee at 7:55 p.m.

Respectfully Submitted:

Lani Pessoa, Clerk of the Board