

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

January 23, 2018

CALL TO ORDER

The meeting was called to order by Chair Lee

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Bill Rogers, Greg Holman and Kim Hawthorne, also present Mike Lee, Chief Butler & Lani Pessoa. Lloyd Appleby was absent. There was one member of the public present.

PUBLIC PARTICIPATION

APPROVAL OF MINUTES

A motion was made by Director Rogers, seconded by Chair Lee to approve the minutes for the December 5, 2017 meeting. The roll call vote was Director Rogers (yes), Director Hawthorne (yes), Director Holman (yes), Chair Lee (yes) & Director Appleby (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent, Motion passed.

CORRESPONDENCE RECEIVED

(01-2018) – SAM Registration – Verification of Completed registration 12-13-17
(02-2018) – Farmers Insurance – Request for underwriting information for Home Owner requirements
(03-2018) – Grant Siren – Notification of assistance for grants for Firefighters
(04-2018) – CA State Controller – Notification of changes to Government Compensation in CA report

FIRE CHIEF REPORT

There was no Incident Report due to computer issues.

FINANCIAL REPORT

The financial reports were submitted for review and approval. A motion was made by Director Rogers, seconded by Director Holman to approve the financial reports. The roll call vote was Director Rogers (yes), Director Hawthorne (yes), Director Holman (yes), Chair Lee (yes) & Director Appleby (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent, Motion passed. There were no budget adjustments.

AUXILIARY

Bertha reports the donated quilt honoring the fire department is on display at Thrift Store and an article regarding the quilt will be in the Territorial Dispatch. A picnic table has also been donated by Collins Lake. Two of the jackets that were ordered as Christmas gifts were not received and the money has been refunded.

OLD BUSINESS

None

NEW BUSINESS

A. Adopt Resolution 2018-01 Established Time and Place for Regular Meetings to include change of date for November and December meetings due to holiday schedules.

The roll call vote was Director Rogers (yes), Director Hawthorne (yes), Director Holman (yes), Chair Lee (yes) & Director Appleby (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent, Resolution passed.

B. Appoint Ad hoc committee to Review By-laws

Chair Lee appointed Director Hawthorne and himself to the committee.

C. Discuss and Decide increasing spending limit for Fire Chief to \$2,000.00

After discussing the need for increased spending limit a motion was made by Director Rogers, seconded by Director Holman to increase the spending limit for Fire Chief to \$2,000.00. The roll call vote was Director Rogers (yes), Director Hawthorne (yes), Director Holman (yes), Chair Lee (yes) & Director Appleby (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent, Motion passed.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS:

Chair Lee gave an update on the condition of Director Appleby. Lani reports the credit card limit was increased to \$7,000.00 without the need for a formal letter request. Director Hawthorne requested a discussion on moving the meeting time to 4:00 pm due to scheduling conflicts. This will be put on the February agenda. Director Rogers reported on Fire Safe Council and JPA. Fire Safe Council – Discussion on need to increase attendance at their meetings, Animal Rescue had 400 volunteers helping to return pets to owners due to fires & Yuba Roadside Fuel reduction will start soon. JPA - Cal Fire Chief is looking for major changes to the Foothills to stream line the system like Sacramento's, Bi-County Ambulance is looking to put a tone separate for them to disperse. This would put them on frequency with firefighters & the next meeting is March 28th at Foothill Fire Department.

ACTION ITEMS REVIEW

Old items were reviewed and discussed. Latest items will be forwarded via email.

ADJOURN

The meeting was adjourned by Chair Lee at 8:24 p.m.

Respectfully Submitted:

Lani Pessoa, Clerk of the Board

gDOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

February 27, 2018

CALL TO ORDER

The meeting was called to order by Chair Lee

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Bill Rogers, Greg Holman and Lloyd Appleby, also present Mike Lee, Chief Butler & Lani Pessoa. Kim Hawthorne was absent. There was one member of the public present.

PUBLIC PARTICIPATION

APPROVAL OF MINUTES

A motion was made by Director Holman, seconded by Director Rogers to approve the minutes for the January 23, 2018 meeting. The roll call vote was Director Rogers (yes), Director Appleby (yes), Director Holman (yes), Chair Lee (yes) & Director Hawthorne (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

At this time Chair Lee moved up (10. NEW BUSINESS C, D, E, F & G) to accommodate Director Appleby needing to leave the meeting early and allow him to be included in the discussion and voting.

(It was noted the agenda was numbered incorrectly)

C. Discuss and Decide on Bids for Water Tender

Chief Butler distributed bids with a price range from \$245,000.00 to \$402,000.00. None of the bids include tax & license fees. Pros, cons & price were discussed. He spoke with the tender driver for Loma Rica Fire Department who basically has the same tender. The driver swears by it and they have not had problems, it climbs hills well and has the features our district needs. La Porte also has purchased from Midwest and they are pleased with the purchase. Chief Butler recommends purchasing from Midwest. A motion was made by Director Appleby, seconded by Director Rogers to accept the bid from Midwest.

The roll call vote was Director Rogers (yes), Director Appleby (yes), Director Holman (yes), Chair Lee (yes) & Director Hawthorne (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

D. Discuss and Approve purchase of Water Tender and authorize Chair to sign/accept funding from YCWA

Chair Lee reported he attended and spoke at the meeting where the YCWA unanimously approved a grant giving the district \$100,000.00 towards the purchase of a new Water Tender. He also notes that Supervisor Randy Fletcher was instrumental in helping us obtain the funds. Since YCWA may require a signature to accept the funds a motion was made by Director Holman, seconded by Director Rogers to go forward with the purchase of a new Water Tender and authorize Chair Lee to sign required paperwork to receive the funds. The roll call vote was Director Rogers (yes), Director Appleby (yes), Director Holman (yes), Chair Lee (yes) & Director Hawthorne (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent, Motion passed.

E. Adopt Resolution 2018-03 Authorization to provide an authorized agent for signature for the purchase of a new Water Tender.

The roll call vote was Director Rogers (yes), Director Appleby (yes), Director Holman (yes), Chair Lee (yes) & Director Hawthorne (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Resolution adopted.

F. Appoint Ad hoc committee for Future Plans.

Chair Lee appointed Director Appleby and Director Holman to this committee.

G. Discussion on French Town Estates

Chief Butler notes he was contacted by Old Republic Title regarding fire service for the area known as French Town Estates. Since the last letter is from 2008 they want a new letter stating the district will continue to service that area. After discussing the board agrees to have the Chief re-new that the district does cover the area, and nothing has changed for the proposed development of French Town Estates since the last letter.

Director Appleby left the meeting at 7:15 pm.

CORRESPONDENCE RECEIVED

(05-2018) -Michael Hatherly – Booklet titled Insights into the Mismanagement of the DOHFPD

(06-2018) – CA State Controller – Notice to submit 2017 GCC report by April 30, 2018

(07-2018) – CA State Controller – Delinquent Report of 2017 Financial Transactions due March 8, 2018

FIRE CHIEF REPORT

Chief Butler distributed the Incident Report for January & February.

FINANCIAL REPORT

The financial reports were submitted for review and approval. A motion was made by Director Rogers, seconded by Director Holman to approve the financial reports. The roll call vote was Director Rogers (yes), Director Hawthorne (yes), Chair Lee (yes), Director Appleby (absent) & Director Hawthorne (absent). There were (3) Yes, (0) Noes, (0) Abstain & (2) Absent, Motion passed. There were no budget adjustments.

Lani reports the 2015-2016 audit from Jensen Smith has not been completed and she has contacted them again for an update. In her last correspondence which was January they said it would be done by the end of the month.

AUXILIARY

Bertha reports there has been theft at the thrift store and they believe it is internal. They have made changes to their key system. She also reports the Spaghetti Feed is Saturday March 3rd at 5:00 p.m. On a personal note Bertha thanked Chief Mike Butler for recommending she work at the thrift store and since she retired it is the best thing that has happened to her. She loves it and would go every day if she could!

OLD BUSINESS

None

NEW BUSINESS Continued

A. Discuss and Decide changing time of meeting to 4:00 pm due to scheduling conflicts

Due to absence of Director Hawthorne this subject will be moved to the March Agenda.

B. Review By-laws

Nothing to report yet, this will be moved to the March Agenda.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS:

Chair Lee notes Disneyland has donated tickets to the volunteer firefighters due to their efforts in fighting last years wildland fires and a thank you letter will be sent to Disney.

ACTION ITEMS REVIEW

Old items were reviewed and discussed. Latest items will be forwarded via email.

ADJOURN

The meeting was adjourned by Chair Lee at 8:00 p.m.

Respectfully Submitted:

Lani Pessoa, Clerk of the Board

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

March 27, 2018

CALL TO ORDER

The meeting was called to order by Chair Lee

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Bill Rogers, Greg Holman and Mike Lee, also present Chief Butler & Lani Pessoa. Kim Hawthorne and Lloyd Appleby were absent. There was one member of the public present.

PUBLIC PARTICIPATION

APPROVAL OF MINUTES

A motion was made by Chair Lee, seconded by Director Holman to approve the minutes for the February 27, 2018 meeting. The roll call vote was Director Rogers (yes), Director Holman (yes) & Chair Lee (yes). There were (3) Yes, (0) Noes, (0) Abstain & (2) Absent. Motion passed.

CORRESPONDENCE RECEIVED

(08-2018) – Yuba County Water Agency – Signed Grant Agreement to purchase new water tender via email

FIRE CHIEF REPORT

Chief Butler distributed the Incident Report for March. The purchase contract for the new Water Tender has been signed and it will take 7 to 8 months before completion. Midwest Fire requires a 10% deposit for the chassis and the total proposal price is \$254,496.00.

FINANCIAL REPORT

There were no financial reports for review due to absence of accountant. There were no budget adjustments. Lani reports she received an email from Jensen Smith saying the audit should be done in the next two weeks.

AUXILIARY

Bertha reports the back room flooded at the thrift store and Chair Lee took care of it. They also need a new water heater. The Spaghetti Dinner took in less money than previous years mostly due to harsh weather.

OLD BUSINESS

None

NEW BUSINESS

A. Discuss and Decide changing time of meeting to 4:00 pm due to scheduling conflicts

Due to absence of Director Hawthorne this will be moved to April Agenda.

B. Review By-laws

Nothing to report yet, this will be moved to April Agenda

C. Review Future Plans

Committee unable to meet, this will be moved to April Agenda

D. Appoint Ad hoc committee for Budget

Chair Lee appointed Director Rogers and Director Holman to the Budget Committee

E. Appoint Director responsible for VFA Grant

Director Holman volunteered to work on VFA Grant.

F. Update – Frenchtown Estates

Chair Lee notes he spoke to North Yuba Water District regarding this and they are unaware of the project. The map for the project shows 4 parcels are in the Foothill Fire District. The tentative map approval from planning and public works dated (9/27/2006) shows nothing new has been submitted since that date. The committee will contact Mr. Siller to see if he can clear up any miscommunication about this development.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS:

Director Rogers reports as follows: **JPA** – meeting tomorrow. **Fire Safe Council** - Fuel reduction still going on and they may rent goats to eat weeds. Cal Fire hired 13 new firefighters who will practice with helicopters. Defensible space completion date is scheduled for August 31st. There will be a meeting on May 9th at the Community Center on fire prevention from the University of CA. TIP Cards are being sent to a select group of home owners on how to prevent fires. Chair Lee reports another well problem which required new wiring at the Thrift Store has been fixed. The hot water heater for the Thrift Store should cost around \$150.00 to replace it. Chair Lee attended the Auxiliary monthly meeting where they voted to contribute more money in addition to the \$100,000.00 if needed for the purchase of new water tender. He also notes he knows of a reliable worker who can clean the offices and meeting room at station if needed. Director Rogers will research new PG&E Grant for our District.

ACTION ITEMS REVIEW

Old items were reviewed and discussed. Latest items will be forwarded via email.

ADJOURN

The meeting was adjourned by Chair Lee at 7:30 p.m.

Respectfully Submitted:

Lani Pessoa, Clerk of the Board

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

April 24, 2018

CALL TO ORDER

The meeting was called to order by Chair Lee

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Bill Rogers, Greg Holman and Mike Lee, also present Lloyd Appleby, Kim Hawthorne, & Lani Pessoa. Chief Butler was absent. There was one member of the public present.

PUBLIC PARTICIPATION

APPROVAL OF MINUTES

A motion was made by Director Rogers, seconded by Director Holman to approve the minutes for the March 27, 2018 meeting. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (abstain) and Director Appleby (abstain). There were (3) Yes, (0) Noes, (2) Abstain & (0) Absent. Motion passed.

CORRESPONDENCE RECEIVED

(09-2018) – CA Fire Foundation – Notice of grant funding through partnership with PG&E
(10-2018) – Yuba County Environmental Health – Permit for completed CUPA 2018-2019
(11-2018) – Yuba LAFCO – Invitation to nominate board member for Special District Representative to Consolidated Redevelopment Agency Oversight Board for Yuba County by April 27, 2018.
(12-2018) – Michael Hatherly – Request for cost of Water Tender selected by the board and CPRA request

FIRE CHIEF REPORT

No report due to absence of Chief Butler

FINANCIAL REPORT

The financial reports were submitted for review and approval. A motion was made by Director Appleby, seconded by Director Rogers to approve the financial reports. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (yes) and Director Appleby (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed. There were no budget adjustments.
Lani reports the audit has not been received.

AUXILIARY

Director Rogers filled in for Bertha and reports a mannequin has been donated to the thrift store. They are considering putting a firefighter uniform on it as a mascot.

OLD BUSINESS

None

NEW BUSINESS

A. Discuss and Decide changing time of meeting to 4:00 pm due to scheduling conflicts

After discussing the board has decided the current meeting time will stand.

B. Review By-laws

No changes necessary

C. Review Future Plans

Nothing to report yet, will be put on May Agenda.

D. Review Preliminary Budget

The Preliminary Budget was distributed and reviewed.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS:

Director Holman is working on completing the application for the VFA Grant. He also notes he has purchased a satellite telephone and thinks the Fire Department might consider purchasing one for the area. The cost is as follows: \$200.00 phone - \$600.00 Antenna - \$50.00 monthly rate which includes 77 minutes.

Chair Lee reports there is still confusion regarding Frenchtown Estates which includes our requirements and the parcels that are not in our district. Mr. Sillers believes he was only waiting on approval from our district. Chair Lee will work with Chief Butler to compose a list of requirements from our district and clarify our position on the parcels outside our district.

Director Rogers reports as follows: **Fire Safe Council** – May 9th meeting at Alcouffe Community Center on fire prevention with a speaker from the forest service. **JPA** – Last meeting was March 28th.

Director Appleby stated he is stepping down as a member of the board due to health issues. He has offered to help the board in any way that he can in the future and will submit a letter of resignation. Chair Lee noted Lloyd is the most senior member of the board and his expertise will be missed. The board thanks Director Appleby for all his years of service.

ACTION ITEMS REVIEW

Old items were reviewed and discussed. Latest items will be forwarded via email.

ADJOURN

The meeting was adjourned by Chair Lee at 7:30 p.m.

Respectfully Submitted:

Lani Pessoa, Clerk of the Board

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

May 22, 2018

CALL TO ORDER

The meeting was called to order by Chair Lee

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Bill Rogers, Greg Holman and Mike Lee, also present, Kim Hawthorne, Chief Butler and Lani Pessoa. There were three members of the public present.

PUBLIC PARTICIPATION

APPROVAL OF MINUTES

A motion was made by Director Rogers, seconded by Director Holman to approve the minutes for the April 24, 2018 meeting. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes) and Director Hawthorne (yes). There were (4) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

CORRESPONDENCE RECEIVED

- (13-2018) – Lloyd Appleby – Letter of resignation from the board of directors.
- (14-2018) – GSRMA – Contribution Estimate for 2018-19
- (15-2018) – Yuba County Planning Department – Notification of subdivided property creating 4 parcels.
- (16-2018) – Yuba County Planning Department – Request for preliminary comments on subdivide at 12731 Rices Crossing Road TPM 2018-0006

FIRE CHIEF REPORT

Chief Butler distributed the Incident Reports for April & May. The Crew fund for first quarter is \$617.50.

FINANCIAL REPORT

The financial reports were submitted for review and approval. A motion was made by Director Rogers, seconded by Director Hawthorne to approve the financial reports. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes) and Director Hawthorne (yes). There were (4) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed. There were no budget adjustments.

Lani reports she received notice from Jensen Smith, CPA the audit will be completed this week.

AUXILIARY

Bertha reports her Granddaughter has donated eleven mannequins and they will keep two of them as mascots. The auxiliary thanks Chair Lee for installing the new water heater.

OLD BUSINESS

None

NEW BUSINESS

A. Review Future Plans

Nothing to report yet, will be put on June Agenda.

B. Adopt Preliminary Budget

After reviewing a motion was made by Director Holman, seconded by Director Rogers to adopt the Preliminary Budget. The roll call vote was Chair Lee (yes), Director Rogers (yes), Director Holman (yes) & Director Hawthorne (yes). There were (4) Yes, (0) Noes, (0) Abstain & (0) Absent, Motion passed. The final budget will be approved in July.

C. Adopt Resolution 2018-04 Commending Lloyd Appleby

The roll call vote was Director Rogers (yes), Director Hawthorne (yes), Director Holman (yes) & Chair Lee (yes). There were (4) Yes, (0) Noes, (0) Abstain & (0) Absent, Resolution passed.

NEW BUSINESS (CONTINUED)

D. Frenchtown Estates Update

Chair Lee states a written proposal from Mr. Sillers has not been received and going forward cannot happen until certain conditions are met. Chair Lee will meet with Chief Butler and specifications for DOHFPD will be set. The main concern is assurance of water availability for fire suppression. He will also ask for a meeting with NYWD, the county and Dane Sillers to make sure everyone has the same understanding.

Correspondence that requires immediate action resulting in a resolution and came to the attention of the board after the agenda was posted was submitted for approval.

Due to fraudulent activity in SAM a new registration procedure requiring a notarized letter identifying the authorized Entity Administrator for the registration must be submitted to be considered active. The VFA grant application that has already been submitted and is pending cannot be approved until the district registration shows as active.

A motion was made by Director Holman, seconded by Director Rogers to add under New Business (E.) Adopt Resolution 2018-05 Appoint Entity Administrator & Authorized Agent to sign for (SAM) Registration to the Agenda. The roll call vote was Chair Lee (yes), Director Rogers (yes), Director Holman (yes) & Director Hawthorne (yes). There were (4) Yes, (0) Noes, (0) Abstain & (0) Absent, Motion passed.

E. Adopt Resolution 2018-05 Appoint Entity Administrator & Authorized Agent to sign for (SAM) Registration

The roll call vote was Director Rogers (yes), Director Hawthorne (yes), Director Holman (yes) & Chair Lee (yes). There were (4) Yes, (0) Noes, (0) Abstain & (0) Absent, Resolution passed.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS:

Director Rogers reports as follows: **Fire Safe Council** – The May 9th meeting at Alcoulfe Community Center had 30 attendees. Roadside fuel reduction is underway. Cal Fire now has one engine in each station. A CCP grant from PG&E for \$70,000.00 is available to people with special needs for the 100 ft. clearance program. Brochures will be put out for an open house on June 9th at Loma Rica & Brownsville on fire safety from Firewise USA **JPA** – Nothing to report
Director Hawthorne reports Supervisor Randy Fletcher informed her there are grants available for fire districts through Yuba County Water Agency.

ACTION ITEMS REVIEW

Old items were reviewed and discussed. Latest items will be forwarded via email.

Appoint New Board Member (Review applications and select new replacement)

After discussing a motion was made by Chair Lee, seconded by Director Rogers to appoint Jared Ware as Director. The roll call vote was Director Rogers (yes), Director Hawthorne (yes), Director Holman (yes) & Chair Lee (yes). There were (4) Yes, (0) Noes, (0) Abstain & (0) Absent, Motion passed.

ADJOURN

The meeting was adjourned by Chair Lee at 8:15 p.m.

Respectfully Submitted:

Lani Pessoa, Clerk of the Board

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

June 26, 2018

CALL TO ORDER

The meeting was called to order by Chair Lee

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Bill Rogers, Greg Holman and Mike Lee, also present were Kim Hawthorne, Jared Wareg, Chief Butler and Lani Pessoa. There was one member of the public present.

PUBLIC PARTICIPATION

APPROVAL OF MINUTES

A motion was made by Director Rogers, seconded by Director Ware to approve the minutes for the May 22, 2018 meeting. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (yes) and Director Ware (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

CORRESPONDENCE RECEIVED

- (17-2018) – CAL FIRE – Receipt of VFA Grant application
- (18-2018) – CAL FIRE – Notification of new requirements for SAM registration
- (19-2018) – Appeal Democrat – Proof of notice – Preliminary Budget
- (20-2018) – GSRMA – Addressing extending Workers Compensation Coverage for Volunteers (Board of Directors & Clerk of the Board)
- (21-2018) – GSRMA – Update Current Pollution Coverage to expire July 1, 2018
- (22-2018) – Appeal Democrat – Proof of Publication 2018/2019 date to fix final budget
- (23-2018) – Jensen Smith, CPA – Audit year ended June 30, 2016
- (24-2018) – GSRMA – Auto ID Cards 2018-2019

FIRE CHIEF REPORT

Chief Butler distributed the Incident Report. He reports the chassis is still being built for new water tender.

FINANCIAL REPORT

The financial reports were submitted for review. Deborah is on vacation so there were only updated transactions. There were no budget adjustments.

Approve Warrants #52-34852 in the amount of \$15,744.00 to GSRMA-Insurance Premium and #52-34853 in the amount of \$2,400.00 to Jensen Smith, CPA for 2015-2016 Audit

A motion was made by Director Rogers, seconded by Chair Lee to approve the warrants as submitted. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (yes) and Director Ware (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

AUXILIARY

Bertha reports the storage container has been painted by Kevin Seversen who donated his time and paint. She also needs an additional uniform from Chief Butler for the mannequin. He will provide one wildland and one working uniform.

OLD BUSINESS

None

NEW BUSINESS

A. Review Future Plans

Nothing to report yet. Due to resignation of Lloyd Appleby, Chief Butler has taken this on and will be reviewed at The July meeting.

B. Adjustments to Preliminary Budget

No adjustments necessary. Final Budget to be approved at July meeting.

NEW BUSINESS (CONTINUED)

C. Elect New Vice Chair

Chair Lee asked for nominations for the position of Vice Chair and nominated Greg Holman. No other nominations being heard a roll call vote was (4) yes, (0) Noes (1) abstain & (0) Absent. Greg Holman is elected Vice Chair.

D. Discuss and Decide on extending Workers Compensation Coverage for Volunteers (Board of Directors & Clerk of the Board)

After discussing the board agrees there are additional questions that need to be answered by GSRMA before making a decision. This will be put on July agenda.

E. Proposed Adoption of Benefit Assessment Unit & Special Tax

The hearing opened at 7:23 pm. The board agreed to adopt the Benefit Assessment Unit & Special Tax. The hearing closed at 7:25 pm

F. Proposed Adoption of Appropriation Gann Limit

The hearing opened at 7:25 pm. The board agreed to adopt the Appropriation (GANN Limit). The hearing closed at 7:29 pm

G. Review and Discuss SOP changes and additions/deletions

Suggestions were made for changes and deletions. There are many changes to make and this will be a continuing item on the agenda until final amendments are made.

H. Review Bylaws for changes and additions/deletions

Suggestions were made for changes and deletions. To be carried over to July agenda.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS:

Director Rogers reports as follows: **Fire Safe Council** – Nothing to report. **JPA** – The next meeting is June 27th at Camptonville. **Yuba Watershed** – Next meeting is July 11th at the Alcouffe Community Center. They had 45 people in attendance for each location on June 8th for fire prevention. The Chipping program has no funding for this year.

Chair Lee - Has composed a letter asking Siller Brothers to arrange a meeting with all parties involved concerning the Frenchtown Estates subdivision and development. At the meeting DOHFPD will present our requirements pertaining to fire suppression capabilities for review and discussion. He also notes the Scott Hill Dobbins Fuel Reduction Grant needs a facilitator and the district will receive 10% of the grant for handling it. Director Hawthorne has agreed to be the facilitator.

ACTION ITEMS REVIEW

Old items were reviewed and discussed. Latest items will be forwarded via email.

ADJOURN

The meeting was adjourned by Chair Lee at 8:15 p.m.

Respectfully Submitted:

Lani Pessoa, Clerk of the Board

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

July 24, 2018

CALL TO ORDER

The meeting was called to order by Chair Lee

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Bill Rogers, Greg Holman and Mike Lee, also present were Kim Hawthorne, Chief Butler and Lani Pessoa. Jared Ware was absent. There was one member of the public present.

PUBLIC PARTICIPATION

Charles Sharp addressed the board regarding the proposed 1% increase in sales tax if approved and how it could benefit the District. He also had suggestions on how the money could benefit homeowners and had questions on who and how the public is notified of fires in our area.

APPROVAL OF MINUTES

A motion was made by Director Rogers, seconded by Director Holman to approve the minutes for the June 26, 2018 meeting. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (yes) and Director Ware (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

CORRESPONDENCE RECEIVED

(25-2018) - Yuba County Auditor-Controller – Notice that Schedule 13 for 2016-2017 Proposed Budget is due August 1, 2018
(26-2018) – CalPERS – Annual Information Request CA Section 218 Agreement
(27-2018) – Yuba County Auditor-Controller – Change in Hours of Operation
(28-2018) – Yuba County Board of Supervisors – Notice to review Conflict of Interest code by October 1, 2018
(29-2018) - Alliant – 2018-2019 GSRMA Insurance Certificate of Coverage (Workers Comp, Liability, Auto, Crime, Property)
DOHFPD & Fellowship
(30-2018) – Alliant - 2018-2019 GSRMA Insurance Certificate of Coverage (Workers Comp, Liability, Auto, Crime, Property)
DOHFPD
(31-2018) – Eschelman Construction – Notice of work to be performed and temporary road closures
(32-2018) – Yuba County Water Agency – Grant Agreement between DOHFPD & Yuba county Water Agency in the amount of \$5,000.00
(33-2018) – YCWA – Check in the amount of \$5,000.00 for Grant Agreement
(34-2018) – Yuba County Auditor-Controller – Charges for Special Assessments, guidelines for submitting assessments and new contract for 2018-2019 tax year.
(35-2018) - Yuba County Assessor – Updated plat maps 2018/2019 tax roll.
(36-2018) – Yuba County Auditor-Controller – Updated 2018-19 Appropriations Limit for our District

FIRE CHIEF REPORT

Chief Butler distributed the Incident Report. The Crew Fund amounts were reviewed. Nothing new on Water Tender.

FINANCIAL REPORT

The financial reports were submitted and reviewed. Fiscal year figures have not been received from county. There were no budget adjustments.

An invoice that requires a warrant and was received after the posting of the agenda was submitted for approval. A motion was made by Chair Lee, seconded by Director Rogers to include the additional warrant for approval. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (yes) and Director Ware (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

Approve Warrants

Warrant #52-037369 in the amount of \$1,500.00 to Crew Fund – Annual Payment

Warrant #52-037370 in the amount of \$2,000.00 to Yuba County Rural Fire Joint Powers Agency - Annual Dues

Warrant #52-037371 in the amount of \$1,294.79 to L.N Curtis – Annual Compressor Service

A motion was made by Chair Lee, seconded by Director Holman to approve the warrants as submitted. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (yes) and Director Ware (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

AUXILIARY

Director Rogers reporting for Bertha notes the insurance Certificate of Coverage for Thrift Store was given to Lani.

OLD BUSINESS

A. Review and Discuss SOP changes and additions/deletions

This subject will stay on the agenda until final amendments are made.

B. Review Bylaws for changes and additions/deletions

Chair Lee & Director Hawthorne reviewed the suggested changes to the Bylaws. A vote is expected in September.

C. Discuss and Decide on extending Workers Compensation Coverage for Volunteers (Board of Directors & Clerk of the Board)

Additional questions will be referred to GSRMA regarding the Auxiliary volunteers and insurance coverage for Thrift Store. This will be carried over to August Agenda.

D. Frenchtown Estates Updates

Chair Lee reports he has not met with Mr. Sillers, but he did meet at the county building with Jeff Maupin and Michael Lee. They agree on the need to adhere to current codes regarding water suppression. The next step is up to Mr. Sillers.

NEW BUSINESS

A. Review 2016 audit

The 2015-2016 audit findings and suggestions were reviewed. Jensen Smith says they are adding to their staff to prevent backlogged audits in the future. The Finance Committee will begin gathering the 2016-2017 audit material.

B. Adopt Resolution 2018-06 Establishing Appropriations Limit

Chair Lee called the roll and the vote was Chair Mike Lee (yes), Director Holman (yes), Director Rogers (yes), Director Hawthorne (yes) and Director Ware (absent). There were (4) Yes, (0) Noes, (1) Absent, Resolution passed

C. Adopt Resolution 2018-07 Benefit Assessment Unit & Special Tax

Chair Lee called the roll and the vote was Chair Mike Lee (yes), Director Holman (yes), Director Rogers (yes), Director Hawthorne (yes) and Director Ware (absent). There were (4) Yes, (0) Noes, (1) Absent, Resolution passed.

D. Review Future Plans

Chief Butler distributed the 2018 Future Plans for review. Fire shelters and fire hose shut-off clamps have been requested with an approximate total of \$10,688.00. The Future Plans resolution will be adopted in August.

E. Adopt Final Budget

A motion was made by Chair Lee, seconded by Director Rogers to adopt the final budget. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (yes) and Director Ware (absent). There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS:

Director Rogers reports as follows: **Fire Safe Council** – The next meeting is July 11th. **JPA** – They met for the regular meeting and elections. Dwight and Kim were both re-elected. The next meeting is September 26th in Loma Rica.

ACTION ITEMS REVIEW

Old items were reviewed and discussed. Latest items will be forwarded via email.

ADJOURN

The meeting was adjourned by Chair Lee at 8:15 p.m.

Respectfully Submitted:

Lani Pessoa, Clerk of the Board

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

August 28, 2018

CALL TO ORDER

The meeting was called to order by Chair Lee

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Bill Rogers, Greg Holman and Mike Lee, also present were Kim Hawthorne, Jared Ware, Chief Butler and Lani Pessoa. There were five members of the public present.

PUBLIC PARTICIPATION

Nothing to report

Yuba County Sales Tax Initiative

Robert Bendorf, Pat McGraff, Chief Webb, Randy Fletcher and Wendell Anderson all spoke on the reasoning behind the sales tax initiative Measure K for increased sales tax in Yuba County. They laid out the financial problems as they currently exist and how the increase will provide funding to public protection, law enforcement and essential services. They also discussed the proposed division of proceeds between law enforcement and fire services. They are asking for the support of the DOHFPD and noted Loma Rica, Browns Valley, Linda and Plumas County have all provided letters of support. The board agrees to add a letter of support to the September Agenda for approval.

APPROVAL OF MINUTES

A motion was made by Director Rogers, seconded by Director Ware to approve the minutes for the July 24, 2018 meeting. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (yes) and Director Ware (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

CORRESPONDENCE RECEIVED

(37-2018) – CALFIRE – Notification that our 2018 VFA Grant application will not be funded.
(38-2018) – Yuba County Auditor – Letter correcting 2018-19 appropriation limit for our district
(39-2018) – CALFIRE – Notification that Scott Hill grant app (17-FP-NEU-0078) will not be funded.
(40-2018) – Jeppson & Griffin – Notice of Mark Velasquez Disassociation from Jeppson & Griffin
(41-2018) – Michael Hatherly – Request current inventory

FIRE CHIEF REPORT

Chief Butler distributed the Incident Report. Nothing new on Water Tender.

FINANCIAL REPORT

There were no financial reports to review. There were no budget adjustments.

An invoice that requires a warrant and was received after the posting of the agenda was submitted for approval. A motion was made by Director Rogers, seconded by Director Holman to include the additional warrant #52-037374 for approval. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (yes) and Director Ware (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

Approve Warrants

Warrant #52-037369 in the amount of \$1,500.00 to Crew Fund – Annual Payment

Warrant #52-037370 in the amount of \$2,000.00 to Yuba County Rural Fire Joint Powers Agency - Annual Dues

Warrant #52-037371 in the amount of \$1,294.79 to L.N Curtis – Annual Compressor Service

Warrant #52-037374 in the amount of \$5,805.07 to Card Services – Thermal Image Cameras & Internet Service

A motion was made by Director Rogers, seconded by Director Holman to approve the warrants as submitted. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (yes) and Director Ware (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

AUXILIARY

Bertha was absent. Director Hawthorne has requested caution paint be added to portions of the parking lot that are potential tripping hazards.

OLD BUSINESS

A. Review and Discuss SOP changes and additions/deletions

This subject will stay on the agenda until final amendments are made.

B. Review Final additions/amendments to Bylaws 1st reading.

The additions/amendments were reviewed and read. This was the first reading, a second reading and vote will be taken in September.

C. Discuss and Decide on extending Workers Compensation Coverage for Volunteers (Board of Directors & Clerk of the Board)

With all questions answered by GSRMA and noting there will be no increase of premium the board agrees to provide Workers Compensation Coverage to the board of directors, clerk of the board and auxiliary volunteers. The required resolution will be put on the September Agenda for approval.

NEW BUSINESS

A. Approve Resolution 2018-08 Future Plans

The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (yes) and Director Ware (yes). There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Resolution passed.

B. Biennial Review for Conflict of Interest Codes.

After reviewing the board agrees no amendment is required.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS:

Director Rogers reports as follows: **Fire Safe Council** – Steve Ambrose is the new coordinator. There are no volunteers at Oregon Peak due to zero visibility from fires in the area. Chair Lee notes the information to complete direct assessments was received late from the county and it is now completed.

ACTION ITEMS REVIEW

Old items were reviewed and discussed. Latest items will be forwarded via email.

ADJOURN

The meeting was adjourned by Chair Lee at 8:20 p.m.

Respectfully Submitted:

Lani Pessoa, Clerk of the Board

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

September 25, 2018

CALL TO ORDER

The meeting was called to order by Chair Lee

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Bill Rogers, Greg Holman and Mike Lee, also present were Chief Butler and Lani Pessoa. Jared Ware and Kim Hawthorne were absent. There was one member of the public present.

PUBLIC PARTICIPATION

Nothing to report

APPROVAL OF MINUTES

A motion was made by Chair Lee, seconded by Director Rogers to approve the minutes for the August 28, 2018 meeting. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (absent) and Director Ware (absent). There were (3) Yes, (0) Noes, (0) Abstain & (2) Absent. Motion passed.

CORRESPONDENCE RECEIVED

(42-2018) – Federal Service Desk-SAM Registration – Notarized letter received and meets all specified requirements

FIRE CHIEF REPORT

Chief Butler distributed the Incident Report. Nothing new on Water Tender still waiting for chassis to be completed.

FINANCIAL REPORT

The financial reports were submitted and reviewed. A motion was made by Director Rogers, seconded by Director Holman to approve the financial reports. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (absent) and Director Ware (absent). There were (3) Yes, (0) Noes, (0) Abstain & (2) Absent. Motion passed. There were no budget adjustments.

AUXILIARY

Bertha reports the Firefighter Appreciation Dinner is Tuesday December 6th. The menu is Tri tip, potatoes and green beans. Director Hollman will donate a gallon of horseradish. The asphalt is breaking up in front of the roll up doors and they are concerned about further damage. Director Holman has taken the action item to see if the asphalt needs to be sealed.

OLD BUSINESS

A. Review and Discuss SOP changes and additions/deletions

Additional deletions were discussed, and it was recommended that Direct Assessment and Tax Billing be added in the future. This will continue to stay on the agenda until completion.

B. Approve Bylaws

Second reading and vote for proposed amendment to Bylaws – After reading the amendments a motion was made by Chair Lee seconded by Director Rogers to approve the amendments. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (absent) and Director Ware (absent). There were (3) Yes, (0) Noes, (0) Abstain & (2) Absent. Motion passed.

C. Update on Siller Project

Chair Lee reports he met with Mr. Siller at the county offices last week. The county had forgotten about the meeting and only Kevin Mallen and Matt Furtado were able to attend. There was a discussion regarding water requirements for SRA fire safe regulations which CalFire says is under their jurisdiction. Chair Lee noted there is no water in the existing tanks and no guarantee there would be water in the future. The district is requiring (2) 60,000-gallon tanks which was approved in the preliminary report. CalFire says 50,000 gallons is enough and asked Chair Lee to sign off which he refused to do. Chair Lee asked CalFire to sign off since they say it is under their jurisdiction. There are previous legal opinions from county counsel regarding SRA's, jurisdiction and structures. Chair Lee is not sure where this goes from here.

NEW BUSINESS

A. Approved Resolution 2018-09 Electing Workers' Compensation Coverage for Volunteers

The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (absent) and Director Ware (absent). There were (3) Yes, (0) Noes, (0) Abstain & (2) Absent. Resolution passed.

B. Approve letter to support Yuba County Sales Tax Initiative.

The letter was read aloud, and a motion was made by Director Holman, seconded by Chair Lee to approved the letter as presented. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (absent) and Director Ware (absent). There were (3) Yes, (0) Noes, (0) Abstain & (2) Absent. Motion passed.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS:

Director Rogers reports as follows: **Fire Safe Council** – Nothing to report. **JPA** – Next meeting is tomorrow in Loma Rica.

ACTION ITEMS REVIEW

Old items were reviewed and discussed. Latest items will be forwarded via email.

ADJOURN

The meeting was adjourned by Chair Lee at 7:25 p.m.

Respectfully Submitted:

Lani Pessoa, Clerk of the Board

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

October 23, 2018

CALL TO ORDER

The meeting was called to order by Chair Lee

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Bill Rogers, Greg Holman and Mike Lee, also present were Jared Ware, Kim Hawthorne, Chief Butler and Lani Pessoa. There was one member of the public present.

PUBLIC PARTICIPATION

Nothing to report

APPROVAL OF MINUTES

A motion was made by Director Rogers, seconded by Chair Lee to approve the minutes for the September 25, 2018 meeting. The roll call vote was Director Rogers (yes), Director Holman (yes), Chair Lee (yes), Director Hawthorne (abstain) and Director Ware (abstain). There were (3) Yes, (0) Noes, (2) Abstain & (0) Absent. Motion passed.

CORRESPONDENCE RECEIVED

(43-2018) – Yuba County Planning Department – Request for comments Rices Crossing Road Bridge replacement project due October 26, 2018.

(44-2018) – Golden Pacific Bank – Response regarding unauthorized access to bank account

FIRE CHIEF REPORT

No Incident Report or Crew Fund report due to internet being down. Nothing new on Water Tender still waiting for chassis to be completed.

FINANCIAL REPORT

No financial reports were submitted due to internet being down and printer not working. Lani suggested a separate inexpensive printer connected directly to the computer in the Chiefs office since printing has been an ongoing problem. There were no budget adjustments

AUXILIARY

Bertha reports the date for the Firefighter Appreciation dinner has been changed to December 13th. Greg Holman and Marion Lucero have both donated a case of wine and there will be a wine tasting at the dinner. The Thrift Store will be part of Christmas in the Foothills which is December 1st. A bid for asphalt surfacing/sealing was submitted by Director Holman. More bids will be obtained before a decision is made.

OLD BUSINESS

A. Review and Discuss SOP changes and additions/deletions

Nothing new to discuss currently. This will continue to stay on the agenda until completion.

NEW BUSINESS

None

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS

Director Hawthorne asked for guidance and procedure for phone calls regarding fires in our area that are directed to members of the board. Chief Butler responded that due to privacy laws they should not be answering and the best way to respond is to note the matter is under investigation right now. They can also refer calls to him.

Director Rogers reports as follows: **Fire Safe Council** – Nothing to report, no meeting in November and December meeting to be determined. **JPA** – Next meeting is as the Dobbins/Oregon House station.

A reminder to the board there is no November meeting and the next regularly scheduled meeting is December 11th.

ACTION ITEMS REVIEW

Old items were reviewed and discussed. Latest items will be forwarded via email.

ADJOURN

The meeting was adjourned by Chair Lee at 7:25 p.m.

Respectfully Submitted:

Lani Pessoa, Clerk of the Board

DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT
P. O. BOX 164, OREGON HOUSE, CA 95962
Minutes

December 11, 2018

CALL TO ORDER

The meeting was called to order by Chair Lee

QUORUM

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows: Bill Rogers, Mike Lee, and Kim Hawthorne, also present were Chief Butler and Lani Pessoa. Jared Ware and Greg Holman were absent. There were no members of the public present.

PUBLIC PARTICIPATION

Nothing to report

APPROVAL OF MINUTES

A motion was made by Chair Lee, seconded by Director Rogers to approve the minutes for the October 23, 2018 meeting. The roll call vote was Director Rogers (yes), Director Hawthorne (yes), Chair Lee (yes), Director Holman (absent) and Director Ware (absent). There were (3) Yes, (0) Noes, (0) Abstain & (2) Absent. Motion passed.

CORRESPONDENCE RECEIVED

(45-2018) Mike Hatherly – Inquiring regarding board meeting in November

FIRE CHIEF REPORT

Chief Butler distributed the Incident Report for October and November. The new Water Tender should be done by the end of January.

FINANCIAL REPORT

The financial reports were submitted for review. A motion was made by Director Rogers, seconded by Chair Lee to approve the financial reports. The roll call vote was Director Rogers (yes), Director Hawthorne (yes), Chair Lee (yes), Director Holman (absent) and Director Ware (absent). There were (3) Yes, (0) Noes, (0) Abstain & (2) Absent. Motion passed. There were no budget adjustments.

Approve Warrant #52-037375 in the amount of \$2,000.00 to EMSCE911 for EMT Refresher Course

A motion was made by Director Rogers, seconded by Chair Lee to approve the warrants as submitted. The roll call vote was Director Rogers (yes), Director Hawthorne (yes), Chair Lee (yes), Director Holman (absent) and Director Ware (absent). There were (3) Yes, (0) Noes, (0) Abstain & (2) Absent. Motion passed.

AUXILIARY

Director Rogers reporting for Bertha notes Christmas in Foothills was very successful for the Thrift Store which made \$500.00. They have decided against security cameras for the store and have purchase new tablecloths for the Firefighter dinner and future events.

OLD BUSINESS

A. Review and Discuss SOP changes and additions/deletions

Nothing new to discuss currently. This will continue to stay on the agenda until completion.

NEW BUSINESS

A. Discuss posting of Agenda to comply with Brown Act.

The website has been updated to provide a direct link to the agenda from the homepage. Lani notes the agendas have been removed by someone from the bulletin boards at the post offices now that other postings are not allowed. She will continue to post at both post offices.

BOARD & STAFF DISCUSSION, QUESTIONS, COMMENTS

Director Hawthorne discussed the Butte County General Plan which basically foretold back in 2009 all the things that happened during the Camp Fire. **Director Rogers** reports as follows: **Fire Safe Council** – December 12th meeting is at the Alcouffe Community Center. He has applications for the Defensible Space program for next year. **JPA** – Next meeting is at the Dobbins/Oregon House station December 12th. Chief Butler notes Bart Young will be honored at the Firefighter Appreciation Dinner and will no longer be on the force due to his disability.

ACTION ITEMS REVIEW

Old items were reviewed and discussed. Latest items will be forwarded via email.

ADJOURN

The meeting was adjourned by Chair Lee at 7:25 p.m.

Respectfully Submitted:

Lani Pessoa, Clerk of the Board